

**MINUTES OF THE TAYLORSVILLE-BENNION
IMPROVEMENT DISTRICT BOARD MEETING HELD JULY 18, 2012**

The regular monthly meeting of the Board of Trustees of the Taylorsville-Bennion Improvement District was held at 4:30 p.m. Wednesday July 18, 2012 at the District office. Present were Trustee Behunin and Trustee Swensen. Also present were General Manager, Keith Lord; Assistant Manager, Kevin Fenn; Attorney, Bill Gibbs; Engineer, Paul Hirst; Safety and Compliance Supervisor, Dan McDougal and Secretary, Tami Fullmer. Trustee Russell was excused. The prayer was offered by the General Manager.

Public Comments No public was in attendance.

Common Consent Items Minutes Upon review of the June 20, 2012 Board Meeting minutes the following motion was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To approve the June, 2012 minutes. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Monthly Calendar of Events The General Manager noted that Board Meeting will be held on Monday, August 20, 2012 and will begin at 3:00 p.m. Trustees Behunin, Swensen and Russell plan to be in attendance. The General Manager noted that the Summer Party will be held Monday, July 30, 2012 at Hidden Village Park and invited the Board to attend for dinner and games with the District's employees and families.

Trustees Expense Report The General Manager presented the Trustee Expense Report for Board's review and approval. After discussion the following motion was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To approve the July, 2012 Trustee Expense Report. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Accounts Payable Discussed: construction/operation and maintenance vouchers 25207 - 25387, including voided vouchers 25357, 25358, 25359, 25361, 25362 and 25363; for a total of 181 vouchers with a dollar amount of \$1,223,894.56; payroll vouchers 2012305 - 2012332 and 2012333-2012359 for a total of 55 vouchers with a dollar amount of \$145,575.18. After discussion the following motion was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To approve the accounts payable. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Financial Report Documents regarding the financial position of the District were reviewed and discussed. After a thorough review of the reports as contained in the Board Book, it was directed to be appended to the minutes.

Certification of delinquent accounts to Salt Lake County Treasurer The General Manager discussed the Certification for the month of July, 2012. After much discussion the following motion was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To approve the Certification amount of \$22,423.55. The motion passed with the following individuals voting in the affirmative: Trustees, Behunin and Swensen.

Water Usage and New Connections Mr. Fenn reviewed and discussed the reports with the Board and directed the schedules to be appended to the minutes.

Legal Report The Attorney questioned the District's Water Report asking why the difference of water production to water sold is not reported. After much discussion the General Manager, Mr. Fenn and the Trustees stated their satisfaction with the current information contained in the report.

Manager's Report Emergency Response Plan The General Manager introduced Dan McDougal who presented a slide presentation and overview of the District's Emergency Response Plan. The District's plan has been in place since 1995 and has been revised due to a re-energized focus for a general emergency plan throughout the state. The District participated in the Great Utah Shake Out held April, 2012 along with Taylorsville City and neighboring agencies. The District was able to work with the employees, gather information learned from the drill and improve actions and responses. After much discussion the Board agreed that emergency plans need to be continuously ongoing. A draft of the revised Emergency Response Plan is included in the Board book for the Board's review. The General Manager requested that the Board review the Draft of the plan and table a vote until the August Board meeting. The Board thanked Mr. McDougal for his thorough and excellent report.

Overpayment Procedures The General Manager reported that the District did a survey calling four other utility entities and questioned their procedures for customer overpayment and found that none had a formalized plan but one based on common sense and fairness. After much discussion the Board made the decision to take each matter on a case by case basis.

New Position The General Manager discussed creating a new position called Compliance Specialist, that would have an emphasis on managing wells and tanks throughout the District. It was proposed that the Board go into closed session to discuss, personnel, details and salary of this position. The following motion was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To go into closed session for the purpose of discussing personnel. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen. The closed meeting continued with Trustees, Swensen and Behunin; Keith Lord, General Manager; Kevin Fenn, Assistant General Manager; Bill Gibbs, Attorney; Paul Hirst, Engineer and Tami Fullmer, Secretary.

The following motion was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To return to the open meeting. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

The General Manager proposed that for the new position of Compliance Specialist it be designated as a Grade 24 and include an hour of overtime per day for time spent after hours managing the water system during the peak summer conditions. The following motion was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To advertise for a compliance specialist position at a Grade 24 and include an hour of overtime per day for time spent after hours managing the water system during the peak summer conditions. The motion was passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Engineers Report **Brady Ditch Agreement** The Engineer reported that the agreement between the entities of Sandy City, West Jordan City and Taylorsville-Bennion is ready to be finalized. The agreement has been reviewed and approved by the District's Attorney, as well as Jordan Valley Water Conservancy District and the General Manager is ready to accept and sign the agreement. The following motion was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To approve the Brady Ditch Water Rights Agreement. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Construction and Operations Report Mr. Fenn reported that there was nothing new to discuss regarding the Construction Report included in the Board Book. The Attorney made the point that there is no need to discuss each project or item unless a wide monetary discrepancy occurs and needs to be discussed between the Board members. After much discussion it was decided to follow the Attorney's advice.

Jordan Valley Water Conservancy District Report Nothing to report.

Central Valley Water Reclamation Facility Report Nothing to report.

Taylorsville Dayzz Pictures of the Taylorsville Dayzz parade and the District entry was included in the Board book.

Adjourn The following motion to adjourn the July, 2012 Board Meeting was made by Trustee Swensen seconded by Trustee Behunin.

RESOLVED: To adjourn the July 18, 2012 Board Meeting at 4:57 p.m. The motion was passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

ACTION ITEMS

- Adopt Emergency Response Plan