

**MINUTES OF THE TAYLORSVILLE-BENNION
IMPROVEMENT DISTRICT BOARD MEETING HELD MARCH 15, 2017**

The regular monthly meeting of the Board of Trustees of the Taylorsville-Bennion Improvement District was held at 1:30 p.m., Wednesday, March 15, 2017 at the District office. Present were Trustees Behunin, Swensen and Russell. Also present were General Manager, Keith Lord; Assistant General Manager, Kevin Fenn; Assistant General Manager, Mark Chalk; Engineer, Paul Hirst; Attorney, Todd Godfrey and Secretary, Tami Fullmer. Dan McDougal was in attendance for a presentation. The prayer was offered by Trustee Behunin.

Approval of Common Consent Items

Minutes The Board reviewed and discussed the February 16, 2017 minutes. After discussion motion was made by Trustee Swensen seconded by Trustee Behunin:

RESOLVED: To approve the February 16, 2017 Board Meeting minutes. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Annual election of board officers The Trustees discussed their respective positions on the Board and the following motion was made by Trustee Swensen seconded by Trustee Russell:

RESOLVED: To retain their current positions on the Board as they are at present with Trustee Behunin, Chairman; Trustee Swensen, Clerk and Trustee Russell, Treasurer. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Administrative Policies and Procedures

Consider approval of Resolution 17-01, Municipal Planning Wastewater Program Self-Assessment Report for 2016 Mr. Fenn explained that this annual report is submitted to the state from the District by resolution, as requested by the Utah Department of Water Quality, which gives confirmation that the board reviewed the report and understands the contents. Mr. Fenn pointed out one correction he made on the report and recommended to the Board that they accept and approve the Municipal Planning Wastewater Program Self-Assessment Report for 2016. After discussion the following motion was made by Trustee Swensen seconded by Trustee Russell:

RESOLVED: To approve Resolution 17-01, the Municipal Planning Wastewater Program Self-Assessment Report for 2016 as outlined by Mr. Fenn. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider modification of District's Safety Incentive Policy The General Manager welcomed employee, Dan McDougal, Communications Manager, to address the Board. Mr. McDougal thanked the Board for supporting the Safety Program for the employees of the District. He discussed a Safety Observation Incentive, where an employee can take immediate action to correct a safety issue and completes a Safety Observation Report. The reports will be collected and reviewed and those employees will be eligible for an award drawing that will occur at the end of three months, or four times a year. The value for each award will be approximately \$100, not to exceed a total of \$500 per year and would be funded from the existing safety

incentive program. Mr. McDougal explained that the benefit for this program would promote workplace safety awareness. After discussion the motion was made by Trustee Swensen seconded by Trustee Russell:

RESOLVED: To approve the Safety Observation Incentive as outlined by Mr. McDougal. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider promotion and celebration of company's 60th year anniversary & Consider designating Tuesday, May 9th as an open house to commemorate National AWWA Water Week, May 7-13

The General Manager reported that on April 10, 1957, 60 years ago, a public hearing was convened to receive public comment for or against the formation of the District. Seeing there was none, county commissioners, LaMont Gunderson, Edwin Cannon and Abram Barker, officially voted in favor of the resolution and created the District. To celebrate this event, the General Manager proposed activities that would be conducted during the week of May 7-13, 2017, which is also AWWA National Water Week. He proposed an Open House to be held at the District offices on Tuesday, May 9, from 10 a.m. to 3:00 p.m. This would give the public an opportunity to view the building and equipment and the employees would be available for questions or demonstrations. Educational material would be available and light refreshments would be served. Trustee Swensen suggested that the District produce a pamphlet that outlines the history of Taylorsville-Bennion for interested patrons. He also suggested that invitations be sent to State and City leaders, as well as State Representatives. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the celebration of the District's 60th anniversary with an Open House at the District offices May 9, 2017. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

The General Manager asked Dan McDougal to address the Board regarding a possible new logo design to represent the District. Mr. McDougal presented several designs and explained the graphic designer has offered several examples to update the District's logo and asked for the Board's suggestions. After much discussion the Trustees asked for more time and consideration on the matter.

Consider invitation to Jordan Valley's annual member agency meeting April 19 from 10 – noon

The General Manager discussed the upcoming member agency meeting that will be held at Jordan Valley on Wednesday, April 19, 2017. Valuable information will be presented and invited the Board to attend.

Consider revision of board meeting start time The General Manager asked the Board to consider a change of start time for future Board Meetings. After much discussion the following motion was made by Trustee Swensen seconded by Trustee Russell:

RESOLVED: To approve a 2:00 p.m. start time for future Board Meetings to begin May 17, 2017. The November Board Meeting and Public Hearing time will remain the same. The motion

passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Engineering & Construction

Consider award of contract for the construction of the Swensen Well The Engineer reported that four bids were received and Corrio Construction submitted the low bid of \$673,556.00. The Engineer recommends that the District award the Swensen Well House Construction project to Corrio Construction in the total amount of \$673,556.00. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve and award the Swensen Well House Construction project to Corrio Construction in the amount of \$673,556.00. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Financials

Consider approval of certification of delinquent accounts to Salt Lake County Treasurer Assistant General Manager, Mark Chalk, presented the certifications for the month of March, 2017 in the amount of \$41,164.92. Trustee Swensen inquired if the District loses money by certifying accounts. Mr. Chalk explained that the District receives some additional money from Salt Lake County in the way of interest and penalties generated from the certified accounts. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the March, 2017 Certification amount of \$41,164.92. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider approval of accounts payable Discussed: construction/operation and maintenance vouchers 34132 - 34274, for a total of 143 vouchers, with a dollar amount of \$677,559.34; payroll vouchers 2017093 – 2017123 and 2017124 – 2017154 for a total of 62 vouchers with a dollar amount of \$176,278.55. Trustee Swensen asked about the voucher #34250, the portion for “Field of Dreams.” Mr. Fenn explained that this is a Habitat for Humanity project, which is low cost housing being constructed on the former Kearns ball park. After a discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the Accounts Payable report included in the Board Book. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Reports & Miscellaneous

Report: General Manager: Legislative Update The General Manager and the Attorney reported on several bills that are being monitored by the Utah Association of Special Districts. House Bill 84 – Water Law – Non-Use Applications This bill states that the time during which an approved nonuse application is in effect does not count toward the seven year time limit for purposes of forfeiture. House Bill 118 – Authority of State Engineer This bill states that the state engineer shall make rules regarding the duty of water and makes technical changes. House Bill 163, 1st Substitute – Municipality Per Diem Amendments Enrolling This bill defines

terms and requires that per diem and travel expenses for board members serving on a board not exceed rates established by the Division of Finance. House Bill 180, 2nd Substitute – Water Rights Transfer Amendments The bill states that a right claimed under an application for the appropriation of water may be assigned by a form provided by the state engineer's office. Senate Bill 45 – Retail Water Line Disclosure Amendments The bill defines terms and requires each public provider of culinary water to provide certain disclosures related to liability for the repair or replacement of a retail water line. Senate Bill 94, 1st Substitute – Local District Revisions This bill defines terms and modifies the circumstances under which a local district may levy or collect a property tax that exceeds the certified tax rate. It imposes requirements for a member of an appointed board of trustees to report the property tax increase to the legislative body that appointed or nominated the member. The General Manager noted that the Taylorsville-Bennion Board members are elected and not appointed. He and the Attorney will continue to monitor the bills and advise the Board.

Report: Assistant General Manager CAO: December financials, graphs, EUM Assistant General Manager, Mark Chalk, presented the monthly financial report. Documents regarding the financial position of the District were reviewed and discussed. After a thorough review the reports were directed to the minutes. The Board thanked Mr. Chalk for his report.

Report: Assistant General Manager COO: December water usage, new connections, graphs, projects Assistant General Manager, Kevin Fenn reviewed and discussed the water usage report with the Board and directed the schedules to be appended to the minutes.

Projects: The Assistant General Manager reported: Swensen Well (Land) – The District is moving toward the purchase of the property. The Attorney reported that Taylorsville City is making some ordinance changes and anticipates that issues will be resolved within a month. Swensen Well House – Was previously reported by Engineer, Paul Hirst. 2017 CIPP Rehab Project – Layne Inliner was awarded the contract and a preconstruction meeting is scheduled for March 30. Mr. Fenn referred the Board members to the Projects in the Board book for their review. The Board thanked him for his report.

Report: Engineer Nothing more to report.

Report: Attorney Nothing more to report.

Report: Trustee – Central Valley Water Reclamation Facility Trustee Behunin reported that the entities are making the decision of whether to bond or pay cash for the restoration of Central Valley. He noted that Assistant General Manager, Phil Heck, is a valuable asset and employee to Central Valley. They recently hired an attorney who specializes in environmental issues which will be beneficial to the company now and in the future.

Report: Trustee - Jordan Valley Water Conservancy District Trustee Swensen reported that he has stepped down as Chairman at Jordan Valley, elections were held and Cory Rushton was elected Board Chairman.

Report: Trustee – Utah Association of Special Districts Trustee Russell reported that the 2017 Legislative Session is over and UASD spent a lot of time tracking the various bills brought before the House and Senate.

Adjourn The following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To adjourn the March 15, 2017 Board Meeting. The time was 3:12 p.m. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Action Items

- New Logo