

**MINUTES OF THE TAYLORSVILLE-BENNION
IMPROVEMENT DISTRICT BOARD MEETING HELD FEBRUARY 23, 2015**

The regular monthly meeting of the Board of Trustees of the Taylorsville-Bennion Improvement District was held at 10:35 a.m. Monday, February 23, 2015, at the District office. Present were Trustees Swensen and Trustee Russell. Trustee Behunin arrived at 10:55 a.m. Also present were General Manager, Keith Lord; Assistant General Manager, Kevin Fenn; Engineer, Matt Hirst; Attorney, Todd Godfrey; Controller, Mark Chalk; and Secretary, Tami Fullmer. Tom Holstrom and Phil Heck, Managers of Central Valley Wastewater Reclamation Facility (CVWRF) were also in attendance to address the Board. The prayer was offered by Keith Lord.

Common Consent Items The Board reviewed and discussed the January 21, 2015 Board Minutes. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the January, 2015 Minutes. The motion passed with the following individuals voting in the affirmative: Trustees Swensen and Russell.

Monthly Calendar The General Manager discussed the March Board Meeting which is scheduled for Monday, March 23, 2015 at 3:00 p.m. Trustee Swensen has a conflict with the scheduled date and requested that the Board Meeting date be postponed until Tuesday, March 24, at 3:00 p.m. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the Board Meeting be held Tuesday, March 24, 2015 at 3:00 p.m. so that all Board members can attend. The motion passed with the following individuals voting in the affirmative: Trustees Swensen and Russell.

Trustee's Expense Report The General Manager reviewed the Trustee Expense Report and explained that the enclosed forms were for the Trustee's review.

Report by Tom Holstrom and Phil Heck on nutrient removal and the Resource Recovery Project at the Central Valley Wastewater Reclamation Facility (CVWRF) Mr. Holstrom and Mr. Heck reported that CVWRF is anticipating and planning for many changes to take place in the very near future such as phosphorous and nitrogen removal, meeting permit renewal standards, potential change in the point of discharge location and working with ALPRO, a company that plans to take the waste from CVWRF and convert it into energy. ALPRO is willing to pay for some of CVWRF's remodeling costs in order to have the renewable energy or green gases. Working with this company will be an opportunity for CVWRF to generate revenue that is needed to make upgrades to their facility so that they are in compliance with state and federal laws. In order to work with this company it will be necessary to modify the interlocal agreement and complete a definitive agreement. Many of these new standards are being driven by pressures from the EPA. CVWRF has concerns regarding the changing laws and want to be in compliance in the next few years. In order to do this, CVWRF will implement an Engineering Study this year, 2015. Following the study, they will begin work on the facility to bring their plant up to EPA standards. They will switch over the old process to the new one no

later than 2020 to be in compliance with these standards. The Board thanked Mr. Holstrom and Mr. Heck for their informative presentation.

Consider approval of revision to Policy #13 “On-Call, Weekends and After Hours Overtime

Coverage” The General Manager discussed Policy #13 with the Board. Because of the nature of the operation of the District, it is necessary that at least one employee be on stand-by call at all times. The revised policy becomes effective April, 2015. Following additional training, the policy will require both the District water and sewer crews to participate with on-call beginning September 8, 2015. Trustee Behunin inquired on the amount of men needed to perform this job each week. The General Manager explained that one man is required to be on call from Tuesday a.m. to the following Tuesday a.m. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the revised Policy #13 “On-Call, Weekends and After Hours Overtime Coverage” effective April 1, 2015 and will include both the water and sewer crews of the District effective September 8, 2015. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider approval of additional engineering services for the Drinking Water Source Protection

Plan Update Engineer Matt Hirst explained that the objective of the Drinking Water Source Protection Plan Update is to evaluate the current Plan and identify which sections need updating, complete the updates and submit this to the State Division of Drinking Water. Additional work and reactivation of the 5400 South/ Shaw and Rawson Wells is needed to be re-filled with the State. District Management has recommended that CRS Engineers complete the on-going contract with the additional engineering cost of \$5,000 for a total of \$10,400 for the completed update. After discussion the following motion was made by Trustee Swensen seconded by Trustee Russell:

RESOLVED: To approve the additional engineering service for the Drinking Water Source Protection Plan Update in the amount of \$5,000 for a total of \$10,400. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider approval for additional engineering services for the 3900 South Lift Station Grating

Project, Odor Control Study and Site Improvements The Engineer reported that engineering fees have increased because of the overall complexity of the project. More enhancements are needed to achieve increased safety and serviceability. District Management recommended that the Board approve additional fees of \$19,580 for a total of \$36,580 to CRS Engineers to complete the work at the 3900 South Lift Station. After discussion the following motion was made by Trustee Swensen seconded by Trustee Russell:

RESOLVED: To approve the additional engineering services for the 3900 South Lift Station Grating Project, Odor Control Study and Site Improvements to CRS Engineers in the amount of \$19,580 for a total of \$36,580 to complete the project. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider award of bid for the 4100 South Sewer Relief Project The Engineer reported that four bids were received for the project and the low bidder was Geneva Rock Products, Inc. The

Engineer and District Management recommended that the Board approve and award the project to Geneva Rock Products, Inc. in the amount of \$1,248,348 for the 4100 South Sewer Relief Project. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve and award the 4100 South Sewer Relief Project to Geneva Rock Products, Inc. in the amount of \$1,248,348. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider adoption of Resolution 15-01 Revised Standard Specification and Details The General Manager reported on the completion of the Revised Standard Specification and Details. District Management has been working with CRS Engineers for the past year to upgrade and update the specifications. It represents a complete update for industry standard practices as well as District standard practices and brings together current information. The Attorney explained that District management can review the specifications each year and bring amendments to be acted upon to the Board for their approval. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve Resolution 15-01 Revised Standard Specification and Details. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider approval of certification of delinquent accounts to Salt Lake County Treasurer Mark Chalk, Controller, presented the certifications for the month of February, 2015 in the amount of \$28,137.68. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the February, 2015 Certification amount of \$28,137.68. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider approval of accounts payable Discussed: construction/operation and maintenance vouchers 29835 – 29940, for a total of 106 vouchers, with a dollar amount of \$645,705.54; payroll vouchers 201698 – 2014725 and 2014530- 2014557 for a total of 55 vouchers with a dollar amount of \$225,673.90. After a discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the Accounts Payable report included in the Board Book. The motion was passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Report: Financials Report The Controller presented the monthly financial report. Documents regarding the financial position of the District were reviewed and discussed. After a thorough review the reports were directed to be appended to the minutes.

Report: January water usage, new connections, graphs, projects Mr. Fenn reviewed and discussed the water usage report with the Board and directed the schedules to be appended to the minutes.

Projects Mr. Fenn reported on the sewer back-up which occurred Friday, February 13, 2015. The CIPP/ Slip Lining project began Thursday, February 12, 2015. Layne Inliner's subcontractor, Rain for Rent, set up bypass pumping and began test pumping. On Friday, February 13, during peak use, a sewer back-up occurred on Alder Lane. The District was immediately contacted and the sewer crew arrived on scene to assist the contractor. Layne Inliner was quick to contact ServPro to assist with the cleaning of the damaged homes. Rain for Rent found a faulty check valve which was repaired by Friday afternoon. The work resumed until Saturday, February 14, 2015, when a second sewer back up occurred, which affected additional homes. Again, ServPro was contacted by Layne Inliner, who assisted with the clean-up. District Management issued a stop work order on Saturday evening, February 14, 2015. District management, CRS Engineers, Layne Inliner and Rain for Rent contractors met together Monday, February 16, 2015 to discuss the project and how to proceed. District Management and CRS will continue to work with Layne Inliner to find an effective solution. Mr. Fenn expects that the project will be completed before the March Board meeting when he will give a full report. Trustee Behunin inquired about the property owners affected by the sewer back up. Mr. Fenn reported that there were favorable reports from the homeowners regarding the efficient clean-up process.

The test pumping has been completed for the Atherton East Well and now are waiting for the pump to be put in place. The Conservation Plan Update has been completed. The Wastewater Water Rules and Regulations, a part of the Sewer System Condition Study (SSMP) is being reviewed by the Attorney, and is close to completion and approval. Mr. Fenn referred the Board members to the Projects in the Board book for their review. The Board thanked Mr. Fenn for his report.

Report: Engineering Nothing more to report.

Report: Legislative Update The General Manager gave an overview of a variety of legislative bills that are being considered and may affect the District. He commented that the UASD does a great job of tracking and reporting the legislative process.

Report: Legal The Attorney reported that he is tracking the developments at Central Valley and the effect it will have on the District.

Jordan Valley Water Conservancy District Report Nothing to report.

Central Valley Water Reclamation Facility Report Nothing to report.

Utah Association of Special Districts Report Nothing to report.

Adjourn The following motion to adjourn the February, 2015 Board Meeting was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To adjourn the February, 2015 Board Meeting. The time was 1:20 p.m. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Action Items

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