

**MINUTES OF THE TAYLORSVILLE-BENNION  
IMPROVEMENT DISTRICT BOARD MEETING HELD MARCH 24, 2015**

The regular monthly meeting of the Board of Trustees of the Taylorsville-Bennion Improvement District was held at 3:03 p.m. Tuesday, March 24, 2015, at the District office. Present were Trustees Behunin, Trustee Swensen and Trustee Russell. Also present were General Manager, Keith Lord; Assistant General Manager, Kevin Fenn; Engineer, Paul Hirst; Attorney, Todd Godfrey; Controller, Mark Chalk; and Secretary, Tami Fullmer. The prayer was offered by Paul Hirst.

**Approval of Common Consent Items** Minutes The Board reviewed and discussed the February 23, 2015 Board Minutes. After discussion the following motion was made by Trustee Swensen seconded by Trustee Russell:

RESOLVED: To approve the February, 2015 Minutes. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

**Monthly Calendar** The General Manager discussed the April Board Meeting which is scheduled for Wednesday, April 15, 2015 at 3:00 p.m. All the Trustees plan on attending. The General Manager invited the Board Members to the Jordan Valley Water Conservancy District Member Agency Meeting to be held Thursday, April 16, 2015 from 10 a.m. to noon at the JWVCD offices. Information will be presented on the new water rates, the water supply outlook, legislative issues, water conservation and other topics of interest.

**Administrative Policies and Procedures**

**Consider approval of Interlocal Cooperation Agreement between Salt Lake County Clerks Election Division and the District** The General Manager reported that he and Lance Fisher attended a meeting at the Salt Lake County Elections Offices to gather information regarding the upcoming Trustee Elections. The two options the District has is; conduct elections alone or join with Taylorsville City that will be handled by the Salt Lake County Elections Office. If combined with Taylorsville City, the District would have use of the voting machines at the appointed polling places and the Trustee elections would be added to the general election ballot. He asked the Board to consider approval of the Interlocal Agreement between Salt Lake County Clerks Election Division and the District for the 2015 General Election. The cost to the District should not exceed \$45,390. After careful consideration and discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the Interlocal Agreement between Salt Lake County Clerks Election Division and the District and join with Taylorsville City for the 2015 General Election. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

**Financial**

**Consider approval of certification of delinquent accounts to Salt Lake County Treasurer** Mark Chalk, Controller, presented the certifications for the month of March, 2015 in the amount of \$29,482.99. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the March, 2015 Certification amount of \$29,482.99. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Consider approval of accounts payable Discussed: construction/operation and maintenance vouchers 29941 – 30122, for a total of 102 vouchers, with a dollar amount of \$693,646.78; payroll vouchers 2015084 – 2015110 and 2015111- 2015137 for a total of 54 vouchers with a dollar amount of \$151,993.59. After a discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the Accounts Payable report included in the Board Book. The motion was passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

### **Reports & Miscellaneous**

Report: February financials, graphs The Controller presented the monthly financial report. Documents regarding the financial position of the District were reviewed and discussed. After a thorough review the reports were directed to be appended to the minutes.

Report: February water usage, new connections, graphs, projects Mr. Fenn reviewed and discussed the water usage report with the Board and directed the schedules to be appended to the minutes. He noted that there has been minimal precipitation this winter which is a concern for the District.

Projects The CIPP project has been completed by Layne Inliner and the subcontractor is in the process of clean-up. The General Manger reported that because of the back-up there were extra costs incurred by CRS Engineers due to their close oversight of the project. CRS and District Management jointly sent a letter to Layne Inliner regarding the costs and is waiting for their response. Trustee Behunin inquired about the properties damaged by the sewer back-up. Mr. Fenn explained that the home owners have been pleased with the prompt response and progress of the clean up by ServPro and the contractor. Mr. Fenn reported that before beginning the 4100 South Sewer Replacement Project, because of the bypass pumping back-up issues, a preconstruction meeting was held with UDOT, Water Movers and Geneva Rock, Inc. to address all issues before beginning the project. The District is waiting for a time table from the contractor and the start date will begin with the warm weather. The Atherton East Well project is waiting for the pump to be put in place. The Nelson Well property is progressing, but slowly. Mr. Fenn explained that the HZ and LZ Landscaping is progressing with a completion date of approximately June 1, 2015 for the LZ portion. The Conservation Plan Update has been completed. The Wastewater Rules and Regulations, a part of the Sewer System Management Plan (SSMP) is being reviewed by the Attorney, and is close to completion and approval. Mr. Fenn reported that plans have been received for the 3900 S Lift Station-Grating/Odor Control and a scheduled bid date of May 12, 2015. Mr. Fenn referred the Board members to the Projects in the Board book for their review. The Board thanked Mr. Fenn for his report.

Report: Engineering 4100 South Sewer Line Replacement Project The Engineer reported that the project is set to begin April 6, 2015. Geneva Rock, Inc. has submitted their traffic plan to UDOT, and construction will begin at Redwood Road and move west. One lane of traffic will be closed for the project. This will be a night project because of the heavy traffic pattern on this

road. The Engineer has a lot of confidence in Geneva Rock and the work they have done in the past.

Closeout Conservation Plan Update Project The Engineer reported that the conservation plan update which will include both 2013 and 2014, will identify any changes that will affect the plan and submit the final revised plan to the State. The General Manager discussed the current water year. At present, the reservoirs are full and JWCD should be able to deliver water as planned. There is voluntary rationing in place, which is no watering between 10:00 a.m. to 6:00 p.m.

Report: Legislative Update The General Manager gave an overview of a variety of legislative bills that are being considered and may affect the District. The UASD followed over 187 bills and felt his time spent at the Legislature was beneficial. The legislative session was good to the water entities. One measure, HB25, passed regarding the State Engineer which places him as a “gatekeeper” of water policies and water rights. Richard Bay and members of UASD worked together effectively with other groups to resolve concerns regarding the bill.

New Hire The General Manager reported that the District has hired a new employee, Josh King, to begin work on April 1, 2015. He has passed all his background checks and will start his training with the water crew.

Changing Uniform Company The General Manager reported that the District is changing uniform companies. After many years with ALSCO, the District will be using the services of G & K. Dan McDougal has been pricing various companies and found G & K to have the best prices, a scanning system for each individual uniforms and they are on the state contract. The District has a two year contract with G & K to better evaluate their service.

Report: Legal The Attorney introduced a new agreement form to be used with small projects less than \$150,000 in the District. The agreement will assist the District in hiring contractors for a small projects, ie; a sewer line repair, or similar jobs. This will serve the District well in the future. After discussion the following motion was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To approve the agreement between the District and any hired contractor for work completed for less than \$150,000. The motion was passed by the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

Jordan Valley Water Conservancy District Report Nothing to report.

Central Valley Water Reclamation Facility Report Trustee Behunin reported that a meeting was held to remodel the plant. The engineering costs are \$500,000 or more. It will cost several million dollars for the remodel. Central Valley has hired several environmental attorneys, who have expertise with these specific issues, seeking their professional opinion on how to proceed.

Utah Association of Special Districts Report Nothing to report.

Adjourn The following motion to adjourn the March, 2015 Board Meeting was made by Trustee Russell seconded by Trustee Swensen:

RESOLVED: To adjourn the March, 2015 Board Meeting. The time was 4:05 p.m. The motion passed with the following individuals voting in the affirmative: Trustees Behunin, Swensen and Russell.

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## **Action Items**

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