

**MINUTES OF THE TAYLORSVILLE-BENNION  
IMPROVEMENT DISTRICT BOARD MEETING HELD FEBRUARY 16, 2017**

The regular monthly meeting of the Board of Trustees of the Taylorsville-Bennion Improvement District was held at 3:05, Thursday, February 16, 2017 at the District office. Present were Trustees Behunin and Russell. Also present were General Manager, Keith Lord; Assistant General Manager, Mark Chalk; Engineer, Paul Hirst; Attorney, Todd Godfrey and Secretary, Tami Fullmer. Trustee Swensen and Assistant General Manager, Kevin Fenn were excused. The prayer was offered by Trustee Russell.

**Approval of Common Consent Items**

Minutes The Board reviewed and discussed the January 18, 2017 Minutes. After discussion motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To approve the January 18, 2017 Board Meeting minutes. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

Annual election of board officers The General Manager suggested that in the absence of Trustee Swensen that the election of officers take place at the March Board Meeting. The Board was in agreement.

Employee 10 year award presentation to Marshall Crabtree Trustee Behunin presented Marshall Crabtree with the 10 year service award. The Board and District Management thanked Marshall for his dedication and service to the District.

**Administrative Policies and Procedures**

Consider date for celebration lunch recognizing 60 years of business The General Manager reported that CRS Engineers would like to provide a luncheon for the Board and District Employees to recognize working with the District for the past 60 years. After discussion the date of March 15, 2017 was suggested for the luncheon. The date coincides with the District Board Meeting which would follow the luncheon at 1:30 p.m. After discussion the following motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To approve the Board Meeting to start at 1:30 p.m. Wednesday, March 15, 2017 following a luncheon provided by CRS Engineers. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

Consider surplus property: 2008 Chevrolet Pickup 1500 The General Manager explained that he would like the Board to consider the sale of Unit #567, a 2008 Chevrolet Pickup 1500, as surplus property. After discussion the motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To declare Unit #567, a 2008 Chevrolet Pickup 1500, as surplus property and sell the vehicle as recommended by the General Manager. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

## **Engineering & Construction**

Consider approval of engineering services for Barrington Park Sewer Lift Station Rehabilitation project The General Manager recommended to the Board that CRS be awarded the engineering and construction management services to rehabilitate and refurbish the existing Barrington Park sewer lift station. Proposed Phase 1 costs include the Preparation of Plans and Specs for a total of \$5,960; Proposed Phase 2 costs of \$4,725 are for Construction Management Services for a total of \$10,685. The General Manager recommended to the Board that CRS be awarded the contract with a proposed total of \$10,685 for the engineering and construction management services for the Barrington Park Sewer Lift Station Rehab. After discussion the following motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To approve the recommendation by the General Manager to award the contract to CRS Engineers for engineering and construction management services for Barrington Park Sewer Lift Station Rehabilitation, both Phase 1 and Phase 2, for a total cost of \$10,685. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

Consider award of construction contract for the CIPP 2017 project The Engineer reported that the bid opening for the contract occurred Wednesday, February 15, 2017. Four pre-qualified bidders were invited with two bidders submitting bids. The apparent low bidder was Layne Inliner with a total bid of \$598,888.88. After review and verification with the bidder, the Engineer recommended that the 2017 CIPP Sewer Rehabilitation Project be awarded to Layne Inliner for the amount of \$598,888.88. The following motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To approve and award the CIPP 2017 Sewer Rehab Project to Layne Inliner for a total of \$598,888.88. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

## **Financials**

Consider approval of certification of delinquent accounts to Salt Lake County Treasurer Assistant General Manager, Mark Chalk, presented the certifications for the month of February, 2017 in the amount of \$32,872.23. After discussion the following motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To approve the February, 2017 Certification amount of \$32,872.23. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

Consider approval of accounts payable Discussed: construction/operation and maintenance vouchers 33962 - 34131, for a total of 170 vouchers, with a dollar amount of \$643,318.17; payroll vouchers 2017031 – 2017061 and 2017062 – 2017092 for a total of 62 vouchers with a dollar amount of \$186,081.73. After a discussion the following motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To approve the Accounts Payable report included in the Board Book. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

## Reports & Miscellaneous

Report: General Manager: Discussion on financing Central Valley through bonds or cash;  
The General Manager introduced Dave Robertson, representing Lewis Young Robertson & Burningham to the Board. He explained that their company is working with Central Valley to determine a finance plan for the facility. The question that many districts are weighing is paying with cash vs. bonding. Mr. Robertson explained that some of the “pros” with bonding for large capital projects are that many people could shoulder the burden of the debt over many years and keeps rates more affordable by smoothing out cash flow. Some of the “cons” mentioned were increased costs with issuing debt as well as interest expenses. Mr. Chalk pointed out that a \$10 million bond would double due to interest expenses. Mr. Robertson reported to the Board that the District’s current bond rating is AA, which is considered very good. Trustee Behunin mentioned while it would be beneficial to bond for nutrient removal, and paying cash on rehabilitation expenses is preferred. Trustee Russell asked for a time frame when the rehab would begin. Mr. Robertson explained that Central Valley planned to begin July, 2017. After the discussion the Board thanked Mr. Robertson for the valuable information he provided so the Board could make an informed decision.

Legislative Update The General Manager reported UASD is monitoring the bills that affect the Special Districts. Trustee Russell explained that UASD is meeting tomorrow morning (February 17) to become more educated on various bills being presented. The Attorney also mentioned a bill that affects Districts with appointed, not elected, trustees or officials is being considered. Fortunately, Taylorsville-Bennion has elected Trustees so the District will not be affected. The General Manager will continue to keep the Board informed of any legislation that affects the District. He also reported that James Behunin approached him at the legislative session he was attending and complimented the Taylorsville-Bennion Improvement District, the Board meeting he attended and the people he was able to meet.

Report: Assistant General Manager CAO: December financials, graphs, EUM Assistant General Manager, Mark Chalk, presented the monthly financial report. Documents regarding the financial position of the District were reviewed and discussed. After a thorough review the reports were directed to the minutes. The Board thanked Mr. Chalk for his report.

Report: Assistant General Manager COO: December water usage, new connections, graphs, projects The General Manager reviewed and discussed the water usage report with the Board and directed the schedules to be appended to the minutes.

Projects: The General Manager reported: Swensen Well (Land) – The District is moving toward the purchase of the property. The Attorney reported that Taylorsville City is making some ordinance changes and anticipates that issues will be resolved within a month. Swensen Well House – Plans are being reviewed and finalized with bidding to occur in February, 2017. 2017 CIPP Rehab Project – Was previously reported by Engineer, Paul Hirst. The General Manager referred the Board members to the Projects in the Board book for their review.

Report: Engineer Nothing more to report.

Report: Attorney Nothing more to report.

Report: Trustee – Central Valley Water Reclamation Facility Nothing to report.

Report: Trustee - Jordan Valley Water Conservancy District Nothing to report.

Report: Trustee – Utah Association of Special Districts Nothing to report.

Closed session for the purpose of discussing pending or reasonably imminent litigation The following motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To go into closed session for the purpose of discussing pending or reasonably imminent litigation. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

The following motion was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To come out of closed session. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

**Adjourn** The following motion to adjourn the February 16, 2017 Board Meeting was made by Trustee Russell seconded by Trustee Behunin:

RESOLVED: To adjourn the February 16, 2017 Board Meeting. The time was 5:15 p.m. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Russell.

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## **Action Items**

- New Logo
- Annual election of board officers

