

**MINUTES OF THE TAYLORSVILLE-BENNION
IMPROVEMENT DISTRICT BOARD MEETING HELD OCTOBER 19, 2016**

The regular monthly meeting of the Board of Trustees of the Taylorsville-Bennion Improvement District was held at 3:05, Wednesday, October 19, 2016, 2016 at the District office. Present were Trustees Behunin and Swensen. Also present were General Manager, Keith Lord; Assistant General Manager, Kevin Fenn; Assistant General Manager, Mark Chalk; Attorney, Todd Godfrey and Secretary, Tami Fullmer. Trustee Russell and Engineer Paul Hirst were excused. The prayer was offered by Mark Chalk.

Approval of Common Consent Items

Minutes The Board reviewed and discussed the September 21, 2016 Board Minutes and the Strategic Planning Meeting held Wednesday, October 5, 2016. The following motion was made by Trustee Swensen seconded by Trustee Behunin:

RESOLVED: To approve the September, 2016 Board Meeting Minutes and the October, 2016 Strategic Planning Minutes. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Monthly Calendar The November Board Meeting is scheduled for Wednesday, November 16, 2016 to begin at 4:00 p.m. with the Public Hearing to follow at 6:00 p.m. The Trustees plan to be in attendance.

Presentation of 35 year service award to Kevin Fenn Board Chairman Behunin and Board Members congratulated Kevin Fenn for his 35 years of dedicated service and leadership to the Taylorsville-Bennion Improvement District.

Employee Health Insurance The General Manager reported that the medical and dental benefits have increased approximately 14% for medical benefits and 1% for dental benefits. He explained the benefits are included in 2017 budget and for the Board's consideration.

Preliminary Budget 2017 The General Manager presented an outline of the proposed 2017 budget. He reported that there should be an increase in the number of connections in 2017 with some anticipated projects. There will be a proposed increase of 5% to both water and sewer rates from \$1.78 to \$1.87 per thousand gallons. Salaries will increase approximately 4.40% that includes a 1.6% COLA plus a 2.8% lane and performance increase. The General Manager reported that the District will hire two new employees; one in the water department to fill a vacancy and one in the office due to retirement. The medical benefit increase had been reported earlier in the meeting. The last of three reservoir lids will be repaired at a cost of \$450,000 along with routine maintenance and repair of the High Zone Reservoirs at \$46,425. The chemical costs at Central Valley Water Reclamation Facility are increasing an additional \$316,848. Utility costs to the company are increasing approximately \$62,500. The General Manager noted that there will be a one time rehabilitation of Barrington Park sewer lift station in the amount of \$60,000. Trustee Swensen inquired if Barrington Park will need more rehabilitation in the future. Mr. Fenn explained that the building will be upgraded to last many

years but the pumps and piping will need to be replaced as needed. The increase to the total proposed O & M Budget is \$1,254,067 or 10.67%.

The General Manager reported that the decreases to the 2017 budget include the Early Retirement Incentive to decrease \$35,000. Safety awards will decrease because no dividends will be paid due to increased costs of \$16,000 to the Worker's Compensation Fund. Oil and gas purchases are projected to decrease 20% or \$14,204 due to lower prices.

The General Manager noted that the Capital Construction Budget was reviewed at the Strategic Planning Meeting and a few, minor changes have been made since it was presented.

Administrative Policies and Procedures

Approve public hearing for November 16, at 6:00 p.m. The General Manager reported that the proposed Public Hearing is scheduled for Wednesday, November 16, 2016 at 6:00 p.m. to be held at the District office and asked the Board to approve the meeting and time. The following motion was made by Trustee Swensen seconded by Trustee Behunin:

RESOLVED: To approve the Public Hearing for the District to be held Wednesday, November 16, 2016 at 6:00 p.m. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Consider approval of Central Valley draft amendment to interlocal agreement The General Manager and Assistant General Manager, Mark Chalk, summarized the revised interlocal agreement. They explained that in the event that land currently owned by Central Valley is sold, the gain on the disposal of the land will be distributed according to the original ownership percentages. Central Valley has indicated that there is no plan to sell any property in the future. After discussion the following motion was made by Trustee Swensen seconded by Trustee Behunin:

RESOLVED: To approve the Central Valley draft amendment to the interlocal agreement. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Financials

Consider approval of certification of delinquent accounts to Salt Lake County Treasurer Assistant General Manager, Mark Chalk, presented the certifications for the month of October, 2016 in the amount of \$80,781.08. After discussion the following motion was made by Trustee Swensen seconded by Trustee Behunin:

RESOLVED: To approve the October, 2016 Certification amount of \$80,781.08. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Consider approval of accounts payable Discussed: construction/operation and maintenance vouchers 33178 - 33276, for a total of 99 vouchers, with a dollar amount of \$851,971.84; payroll vouchers 2016515 – 2016544 and 2016545 – 2016574 for a total of 60 vouchers with a dollar amount of \$167,341.77. After discussion the following motion was made by Trustee Swensen seconded by Trustee Behunin:

RESOLVED: To approve the Accounts Payable report included in the Board Book. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Reports & Miscellaneous

Report: General Manager – Rental Home The General Manager reported that some major repairs have been needed in the home in recent months. The current tenants are moving and Management would like to rent the home, raising the rent and using the current property management company.

Report: Asst. Manager CAO – October financials, graphs, EUM Assistant General Manager, Mark Chalk, presented the monthly financial report. Documents regarding the financial position of the District were reviewed and discussed.

Report: Asst. Manager COO – September water usage, new connections, graphs, projects Assistant General Manager, Kevin Fenn, reviewed and discussed the water usage report with the Board and directed the schedules to be appended to the minutes.

Projects: Mr. Fenn reported: CIPP Project – The project is 100% complete and Management is in the process of finalizing the last payment; Swensen Well – The land is still in negotiation and the Taylorsville City is anxious to help and assist the District to resolve the land issues; CIPP Trunkline Phase 3 – The project is complete. The agreement is in place for resolution of shot #6 on Redwood Road. The final payment and project closeout is pending; MZ Tank Lid Rehab – The contractor is on site, has removed the old material and the new material is being installed. Mr. Fenn referred the Board members to the Projects in the Board book for their review. The Board thanked Mr. Fenn for his report.

Report: Engineer- Nothing to report.

Report: Attorney- Nothing to report.

Report: Trustee – Central Valley Water Reclamation Facility Nothing to report.

Report: Trustee - Jordan Valley Water Conservancy District Nothing to report.

Report: Trustee – Utah Association of Special Districts Nothing to report.

Adjourn The following motion to adjourn the October 19, 2016 Board Meeting was made by Trustee Swensen seconded by Trustee Behunin:

RESOLVED: To adjourn the October 19, 2016 Board Meeting. The time was 4:20 p.m. The motion passed with the following individuals voting in the affirmative: Trustees Behunin and Swensen.

Action Items